

**WEST MANHEIM TOWNSHIP BOARD OF SUPERVISORS**

**WORK SESSION**

**Thursday, March 1, 2018 - 7:00 p.m.**

Chairman Hartlaub called the Work Session to Order at 7:10 p.m., followed by the Pledge to the Flag and Invocation by Supervisor Ault.

ROLL CALL: Present were Supervisors Ault, Hartlaub, Ryneerson and Staaf, Solicitor Walter Tilley, III, Township Manager, Marc Woerner and Township Engineer, Chis Toms. Supervisor Blettner was not present.

ANNOUNCEMENT: Chairman Hartlaub announced that an executive session was held before tonight's meeting to discuss personnel issues. He also informed those present that the Board will continue their executive session after tonight's meeting and they will meet again on March 8, 2018, to discuss personnel issues.

PUBLIC COMMENTS: Chairman Hartlaub asked all present if anyone wanted to address the Board and received no answer.

APPROVAL OF MINUTES: Supervisor Staaf made a motion to approve the Minutes of the Regular Board of Supervisors Meeting of Tuesday, February 20, 2018, seconded by Supervisor Ryneerson. **Motion carried.**

**CORRESPONDENCE:**

Chairman Hartlaub noted the Board received no correspondences.

**APPROVAL OF DISBURSEMENTS:**

The Disbursements from all Funds were approved, as listed, in a motion by Supervisor Ault, seconded by Supervisor Ryneerson. **Motion carried.**

**ACTION/DISCUSSION ITEMS:**

**ACTION ITEMS:**

A. Motion to accept a withdrawal letter from Harry P. McKean for Benrus Stambaugh et al, Land Development Plan, review time expires 03/02/2018

Chairman Hartlaub reminded the Board members that Mr. McKean had indicated when he received his last extension request, if he had not moved forward with the project by March 2, 2018, he would withdraw his land development plan.

Supervisor Staaf made a motion to accept the withdrawal letter submitted by Harry P. McKean for the Benrus Stambaugh et al Land Development Plan, seconded by Supervisor Ault. **Motion carried.**

**DISCUSSION ITEMS:**

A. Draft copy of the Resolution in support of a citizens' commission for legislative and congressional redistricting

Supervisor Rynearson informed those present in the audience that the draft Resolution was about the Board expressing support for Senate Bill 22 and House Bill 722 to establish an independent redistricting commission to deal with drawing new congressional districts.

Chairman Hartlaub questioned the need for such a resolution. An individual taxpayer could contact their local representative and express their feelings.

Supervisor Ault agreed with Chairman Hartlaub, but also felt the Board is an elected body that represents the residents and should ask the residents how they feel about this legislation before making any decision.

The Resolution will be on the March 20, 2018, board meeting agenda for possible action.

B. Road Projects for 2018

Township Engineer Chris Toms and the Board of Supervisors discussed the list of road projects that was submitted on his February 2018 Engineer's Report.

He explained what the estimated cost for road projects would cost the Township if they were to do all the tar and chip work that he recommends. The estimated cost of this work is approximately \$278,000.00, which does not include the cost of the oil and chip that is needed to do the work. He then explained that with what is available in the liquid fuels account for this year's road work, plus what was carried over from last year there is about \$380,000.00; however, at this point the Township has planned to do the rest of Hobart Road in 2019, Frogtown Road to Musselman Road to Hobart Road in 2020, then Musselman Road to Frogtown Road to Black Rock Road in 2021. He informed the Board members that they are short about \$75,000.00 for 2020. So, Chris Toms asked that the Board stay below \$300,000.00 when doing this year's road projects as some carryover is needed for 2019.

After discussing the direction that the Township's Supervisors wanted to go for the 2018 road projects, it was decided to proceed with the proposed road projects for 2018.

Supervisor Ault made a motion to approve the 2018 road projects as listed by the Township's engineer keeping the cost below \$300,000.00, with the Township's engineer supplying the bid packet for the road projects, seconded by Supervisor Staaf. **Motion carried.**

**SUPERVISORS AND/OR PUBLIC COMMENTS:** Chairman Hartlaub asked all present if anyone wanted to address the Board and Supervisor Ault spoke.

He explained when board members Ault, Hartlaub, Rynearson and Staaf attended the Hanover Borough Joint Bid Award to award the bid openings for 2018, a mistake was made and he would like to correct the mistake. Supervisor Ault then made a motion to award the bid for snow and ice rock salt.

Supervisor Ault made a motion to accept the bid awarded for the contract to Alternate #1 for snow and ice rock salt to Eastern Salt Co., Inc. for bulk snow and ice rock salt for a price of \$69.00 delivered before July 1, 2018 and for a price of \$70.70 delivered after July 1, 2018, which is the same as Hanover Borough seconded by Supervisor Rynearson. **Motion carried.**

Township Engineer Chris Toms presented the playground layout and playground equipment the Recreation Board is considering purchasing. They will be making a recommendation at their next meeting for the Board of Supervisors to approve the purchase of the equipment.

Supervisor Staaf reminded the Board that when the Board voted to approved making the rec park smoking free, they discussed making all township owned properties smoke free zones. He asked that it be added to the next meeting's agenda.

Township Manager Marc Woerner informed the Board that the police charger has been placed on Municibid through April 4. He will have the purchase price to bring before the Board at their first meeting in April.

He is waiting on more pictures and some information on the mobile command unit. He will also have the purchase price to bring to the Board at their first meeting in April.

Township Manager Marc Woerner also informed the Board members about the replacement 2003 F 550 and 2002 Mack that was discussed during budget talks for 2018. He informed the Board members he received an estimate quote from Hondru Ford on a 2018 F 550 total cost is about \$82,000, costing the Township \$15,000 annually with a 6-year purchase cycle.

Supervisor Ault voiced his concerns on the Township being able to afford such a purchase now, given the road work the Township will be accomplishing this year. Township Manager Marc Woerner explained that the Board approved a budget of \$60,000 in the Liquide Fuel Fund for major equipment purchases. He does not feel the entire amount will be needed.

He then reminded the Board that he was directed to take the Mack truck for a second evaluation. He explained that New Oxford Mechanical said the truck should be taken out of service. New Oxford Mechanical believed the cost to fix all the issues would exceed the value of the truck.

Township Manager Marc Woerner informed the Board that he got several estimates for the chassis and the up-fit on the International and Lancaster Body seemed to be the least expensive for the cost, which is \$125,000. That price was the anticipated price, which the Board could lease for 6 years with a yearly payment of \$23,000 per year or 7 years with a yearly payment of \$20,600 per year. That is the cost of a 2019 10- ton truck.

After further discussion on the purchase on the two needed trucks, it was decided to place the purchases on the March 20 agenda for potential action. All purchasing and leasing information, should be obtained by that meeting

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NEXT SCHEDULED MEETINGS: Supervisors Regular Meeting - Tuesday, March 20, 2018 at 7:00 p.m. with the Supervisors Caucus will at 6:00 p.m. Work Session Meeting – Thursday, April 5, 2018 at 7:00 p.m. with Supervisors Caucus at 6:00 p.m.

ADJOURNMENT: Supervisor Ault made a motion to adjourn the meeting and go into an executive session at 8 p.m., seconded by Supervisor Staaf. **Motion carried.**

Respectfully submitted,

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Miriam Clapper, Secretary

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Chairman